

LEGAL NOTICE - MUST RUN IN
DAILY SOUTHTOWN
Wednesday, July 15, 2015

LEGAL NOTICE

VILLAGE OF ORLAND PARK
INVITATION TO BID # 15-020

4-Inch Auto Prime Trash Pump

The Village of Orland Park, Illinois is soliciting bids for a 4-inch auto prime trash pump. The Village will receive sealed bids **until 11:00 A.M. local time on Wednesday, July 29, 2015** at the Office of the Village Clerk, 14700 S. Ravinia Ave., Orland Park, Illinois 60462, at which time all bids received will be publicly opened and read aloud at Village Hall, 14700 S. Ravinia Avenue, Orland Park, Illinois, 60462, before the Village Manager or his designee.

The specifications are on file, available for inspection at the Office of the Village Clerk and online on the Village's website www.orlandpark.org.

No bid shall be withdrawn after the opening of the bids without the consent of the Village for a period of sixty (60) days after the scheduled time of bid opening.

The President and Board of Trustees reserve the right to reject any and all bids or parts thereof and to waive any informalities, technicalities and irregularities in proposing and to disregard all non-conforming, conditional or counter bids.

Bidders must comply with all provisions of State of Illinois and federal laws concerning public works projects including but not limited to the State of Illinois Human Rights Act and the regulations of the Illinois Human Rights Commission.

By order of the President and Board of Trustees of the Village of Orland Park, Cook and Will Counties, Illinois.

PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF ORLAND PARK, ILLINOIS

BY: JOHN C. MEHALEK
VILLAGE CLERK



VILLAGE OF ORLAND PARK, ILLINOIS

INVITATION TO BID #15-020

4-INCH AUTO PRIME TRASH PUMP

ISSUED

July 15, 2015

BID OPENING

July 29, 2015
11:00 A.M.

SUBMIT SEALED BIDS TO:

Village of Orland Park
Attn: Clerk's Office
14700 S. Ravinia Ave.
Orland Park, IL 60462

**VILLAGE OF ORLAND PARK, ILLINOIS
BID #15-020**

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**VILLAGE OF ORLAND PARK, ILLINOIS
BID #15-020**

SECTION I – INSTRUCTIONS TO BIDDERS

SUMMARY

The Village of Orland Park (the “Village”) prepared this Invitation to Bid (the “ITB”) to purchase a new 4-inch auto prime trash pump (the “Pump”).

BID SPECIFICATIONS

TRAILER MOUNTED OPEN UNIT PUMP SPECIFICATION Portable 4-inch Trash Auto Prime Pump

The Bid Specifications shall be construed as “minimum.” All integral parts and hardware not specifically mentioned in the Bid Specifications that are necessary to provide a complete working Pump shall be furnished. The successful Bidder shall ship the portable pump (FOB manufacturer) to the Village within six (6) weeks of order. The pump will be used to pump raw sewage. The successful Bidder shall supply the pump together with accessories to the Village.

Design Requirements

The successful Bidder shall review the Design Requirements in Exhibit B of this ITB. The successful Bidder must complete the **Exceptions to Design Requirements Sheet (page 14)**, list any exceptions, deviations or variances to the Design Requirements in Exhibit B, and explain the reason for each exception.

Description

The pump shall be a high efficiency, non-clog, enclosed impeller type with replaceable wear rings on both impeller and suction cover. The separate suction cover shall be removable without disturbing the pump casing such that wear rings, impeller, and mechanical seal may be serviced.

The pump shall be fitted with a fully automatic, compressor driven venturi, air ejector priming system. The air ejector shall operate on the discharge side of the compressor, eliminating the possibility of water being drawn into the air source. The venturi will be protected from contamination by a screen in the venturi hat. A check valve and shut off valve shall be provided between the venturi and the venturi hat to maintain prime after engine shutdown and to allow isolation of the priming system from the pump suction as required.

The priming system shall not use a vacuum or diaphragm pump, nor require the use of a foot-valve, moving parts or float gear in any part of the pump suction line. A demonstration of the pump’s ability to repeatedly cycle from pump/snore/re-priming/pump shall be required.

VILLAGE OF ORLAND PARK, ILLINOIS
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The pump shall not require pre-filling with water to achieve prime.

The pump shall be supplied with a non-return check valve on the discharge flange of the pump.

The flap shall be Nitrile Rubber and field replaceable. A ball type check valve is not acceptable.

CASING: The pump casing shall be cast iron and constructed so that the suction flow path is in axial alignment with the impeller eye. There shall be no turns, chambers or valves between the suction line and the impeller.

IMPELLER: The pump impeller shall be of the enclosed non-clog type of two-vane cast iron construction and capable of passing a 3 inch solid.

SUCTION COVER: The pump casing shall have a separate and removable suction cover for easy access to the pump interior. Suction cover shall be cast iron.

SHAFT AND BEARINGS: Pump shaft and bearings shall be supported by a rigid cast iron bearing housing. The shaft and bearings shall be of adequate size to withstand imposed loads and to provide a minimum L10 Bearing Life of 100,000 hours. Shaft shall be carbon steel. Bearings shall be grease lubricated anti-friction bearings.

SEALS: Seals shall be mechanical self-adjusting, single non clogging spring, bellows type with Tungsten Carbide stationary face and beveled Silicon Carbide rotary face. All metal parts shall be stainless steel and elastomers shall be Buna. The mechanical seal shall be lubricated by a glycol bath from a reservoir mounted on the pump. The reservoir shall be provided with a vented refill port and two bulls-eye sight glasses. Other than glycol level, no maintenance or adjustment shall be required between services.

SUCTION AND DISCHARGE FLANGES: Shall be cast iron in accordance with ANSI (B16.1) Class 125.

PUMP GASKETS: Shall be compressed fiber and/or Teflon.

PUMP O-RINGS: Shall be Viton.

ENGINE: The diesel engine shall be a water-cooled Kubota model V1505-E3B rated at 35 hp at 3000 RPM. Governor shall be mechanical type. Exhaust system shall include muffler and silencer of suitable size. The engine shall be capable of operating satisfactorily on a commercial grade ULSF 5% biodiesel. The engine shall have a 12 volt electrical system and shall be complete with 180 amp hour rated battery and belt driven charging system. A continuous duty engine curve shall be supplied to the Village.

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CONTROL: The mechanical engine control shall display oil pressure, engine temperature, speed, battery voltage, fuel level (optional), and engine hours on a large, back-lit, graphical LCD display. The "Auto/Manual" switch shall allow simple operation and the keypad shall provide control of engine starting and program settings. A dual float connector input shall be located on the bottom of the enclosure. The control shall allow engine speed to be adjustable between maximum and minimum design operating speeds. Safety shut down switches for low oil pressure and high water temperature shall be included.

MOUNTING: The pump and engine shall be connected through a flexible coupling and mounted on an integral structural steel chassis and fuel tank with minimum wall thickness of ¼ inch. The steel 52 gallon fuel cell capacity shall be sufficient to provide at least 24 hours of operating time at full load. The chassis shall be trailer mounted with a pintle type trailer hitch, tires and suspension adequately sized for the required load range ratings such that it can be towed on the road at 50 mph. The trailer shall be wired with DOT required lights and 6way trailer plug, and equipped with fenders, front and rear support stands, lifting bale, safety chains, side and rear reflectors per applicable DOT standards.

Paint

Pump, engine, base, and trailer shall be shop primed and finish painted in Red at the place of the manufacturer. Materials and thickness for priming shall be in accordance with manufacturer's standards.

Other

The pump shall have the ability to run in a completely dry condition for periods up to 24 continuous hours at full speed.

The pump shall be the manufacturer's standard production model in continuous use by municipal and/or industrial owners for a minimum of five years.

Required Inspection

The successful Bidder shall furnish the services of a competent factory representative to inspect the pump following delivery, supervise start up and testing, certify the equipment has been properly furnished and is ready for operation, and instruct the owner's operating personnel in the proper operation and maintenance of the equipment. The successful Bidder shall furnish a list of recommended spare parts.

Warranty

The successful Bidder shall furnish to the owner the manufacturer's one year parts and labor warranty covering all parts and components and shall assign the engine and other component manufacturers' warranties.

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Optional Items

The Village may choose to purchase the following items at time of Pump purchase. Bidders are not required to submit bids for these optional items. **NOTE: All fitting & hose ends shall be galvanized steel Ball/Socket type**

<u>QTY</u>	<u>DESCRIPTION</u>
One (1)	6" Male X 4" Flange Quick Disconnect Fitting
One (1)	6" Female X 4" Flange Quick Disconnect Fitting
One (1)	Male Quick Disconnect Large Hole Steel Suction screen
One (1)	4" X 50ft Red PVC Lay flat 2ply discharge hose w/quick disconnect fittings
Two (2)	6" Galvanized Quick Disconnect 90degree Elbows
Five (5)	6" X 10ft Heavy Duty suction hose with quick disconnect fittings

BID SUBMISSION REQUIREMENTS

CONTACT PERSON

Cynthia Pietrucha
Purchasing Administrator
E-mail: purchasing@orlandpark.org
Fax: (708) 403-9212

QUESTIONS

Bidders may, in writing, ask questions or request clarification about this Invitation to Bid (the "ITB"). The question deadline for this ITB is at noon on Wednesday, July 22, 2015. **Only written inquiries directed to the contact person listed and received by the question deadline will be given consideration.** No oral comments will be made to any Bidder as to the meaning of the Bid Specifications or other bid documents.

ADDENDA

Before the bid opening, the Village will make available to the public answers to questions or any modifications or additions to this Project or ITB in the form of a written addendum. Bidders may find addenda and **sign up for Bid Posting e-mail alerts** on the Village's website at www.orlandpark.org/bids.aspx. Bidders will not be relieved of obligations due to failure to examine or receive documents, visit the website or become familiar with conditions or facts of which the Bidder should have been aware and the Village will reject all claims related thereto. Information other than in the form of a written Addendum issued by the Village from any officer, agent, or employee of the Village or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him from fulfilling any of the conditions and obligations set forth in this ITB. In the event of conflict with the original ITB documents, addenda shall govern to the extent specified. Subsequent addenda shall govern over prior addenda only to the extent specified.

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Bidders are required to acknowledge receipt of any formal Addendum by signing the Addendum and including it with the bid submission. A Bidder's failure to include a signed formal Addendum in its bid submission may deem its bid non-responsive.

SEALED BIDS REQUIRED

In order to be responsive, the Village Clerk's Office must receive SEALED BIDS **not later than 11:00 a.m., local prevailing time on July 29, 2015.** Oral, telephonic, telegraphic facsimile or electronically transmitted bids will not be considered.

Bidders must submit bids in one (1) envelope labeled Bid # 15-020 – 4-Inch Auto Prime Trash Pump in the lower left hand corner. All sealed bids must be submitted to the Village Clerk's Office. All sealed bids submitted properly will be opened publicly and read aloud immediately following the stated submission time for the Project.

COPIES

Bidders must submit **two (2) complete, sealed, signed and attested hardcopies of the bid.** One (1) hardcopy shall be an **original unbound** version and one (1) hardcopy shall be an **original bound** version. Both hardcopies must contain original signatures. Bids shall include all requested information, forms, affidavits and addendum acknowledgements (if applicable) in both copies in order to be considered responsive.

REQUIRED FORMS

Bidders shall provide all the information requested in *Section II* of this ITB.

Bidder Summary Sheet must be completed, signed and submitted with the bid. Prices must include all permits, insurance, equipment, work and expense necessary to provide the Pump. The submitted bid price(s) shall not include any amount for sales or use taxes, or any other tax from which the Village is exempt.

Exceptions to Design Requirements Sheet must be completed, signed and submitted with the bid.

Affidavit of Compliance must be completed, signed, **notarized** and submitted with the bid.

References must be completed and submitted with the bid. Bidders shall provide three (3) references for which they have performed similar work. By providing this information, Bidders grant Village permission to contact said references and ask questions regarding prior work performance. Village may use the information gained from Bidder's references to further evaluate Bidder responsibility.

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WITHDRAWAL OF BIDS

Once submitted, no bid may be withdrawn without the Village's consent, but it may be superseded by a subsequent timely bid. Any bid received after the time and date specified for opening, or any postponement thereof, will not be considered. Bids shall be irrevocable for at minimum sixty (60) calendar days after the Village opens them.

OTHER

Each Bidder is responsible for reading this ITB and determining that the Bid Specifications describe the Pump in sufficient detail. Bidders shall notify the Village of any inappropriate service, brand name, component, or equipment called for by the Village in this ITB and shall note in its bid the adjustments made to accommodate such deficiencies.

After bids have been opened, no Bidder shall assert that there was a misunderstanding concerning the nature of the Pump or the quantities and specifications of the material/equipment/items to be delivered, and no such claim shall relieve a Bidder from its obligation to perform. All bids must be made only on the forms provided by the Village and must be made in accordance with this ITB, which is on file and may be obtained for examination in the Clerk's Office or on the Village's website.

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GENERAL TERMS AND CONDITIONS

Assignment – The successful Bidder shall not assign the work of this Contract without the prior written approval of the Village.

Bid Price - The submitted bid prices shall include all necessary licenses, permits, insurance, bonds, goods/materials/equipment, plant facilities, work and expense necessary to perform the work in accordance with the Bid Specifications in this ITB. The submitted bid price shall not include any amount for sales or use taxes, or any other tax from which the Village is exempt. The Bid Specifications describe the standards of construction and are not intended to describe a particular manufacturer's product.

If this Project requests unit prices or individual pricing for multiple items, and the Grand Total Bid Price does not match the summation of the items listed, at the Village's sole discretion, the Grand Total Bid Price may govern over the unit prices or individual pricing for multiple items listed.

Changes in the Scope of Work - Changes in the contractual scope of work shall be preceded by a duly executed Change Order itemizing any change in the Contract sum or terms and conditions and, if required by the Village, approved by the Village Board of Trustees prior to acceptance of the Change Order.

Compliance with Laws – The Bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, local and Village governments, which may in any manner affect the preparation of bids or the performance of the Contract. Bidder hereby agrees that it will comply with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., including the provision dealing with sexual harassment and that if awarded the Contract will not engage in any prohibited form of discrimination in employment as defined in that Act and will require that its subcontractors agree to the same restrictions. Bidders and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. Bidders are also required to comply with all applicable federal laws, state laws and regulations regarding minimum wages, limit on payment to minors, minimum fair wage standards for minors, payment of wage due employees, and health and safety of employees. Bidders are required to pay employees all rightful salaries, medical benefits, pension and social security benefits pursuant to applicable labor agreements and federal and state statutes and to further require withholdings and deposits therefore.

Confidentiality – As a unit of local government, the Village is subject to the Illinois Freedom of Information Act (FOIA) or 5 ILCS 140/1, et. seq. as amended. Therefore, after award of the Contract, responses, documents, and materials submitted by the Bidder in response to this ITB will be made available for public inspection in accordance FOIA, unless otherwise determined by the Village Manager. Based upon the public

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nature of these ITBs, where applicable, a Bidder must inform the Village, in writing, of the exact materials in the offer which it claims are exempt from disclosure pursuant to FOIA.

Contract – The official Village purchase order, ITB documents and warranties (collectively the “Contract”) shall serve as the Contract between the successful bidder and the Village. The Contract will expire upon completion, inspection, acceptance, and final payment for the work/goods/services performed. Certain provisions of the Contract shall survive the expiration or termination of the Contract.

Equals - Any references in the Bid Specifications to manufacturer’s name, trade name, or catalog number (unless otherwise specified) is intended to be descriptive but not restrictive and only to indicate articles or materials that will be satisfactory. Bids on other makes will be considered, provided each bidder clearly states on the face of their bid exactly what is proposed to be furnished. Unless so stated in the bid, it shall be understood that the bidder intends to furnish the item specified and does not propose to furnish an “equal.” The Village hereby reserves the right to approve as an equal, or to reject as not being an equal any article the bidder proposes to furnish which contains minor or major variations from specification requirements, but which may comply substantially therewith.

Guarantees and Warranties - All guarantees and warranties required shall be furnished by the Bidder if awarded the Contract and shall be delivered to the Village before final payment on the Contract is issued. Information describing such guarantees and warranties shall be included as part of the bid. The Bidder shall also specify any guarantees or warranties which are available for purchase by the Village and shall transfer the same in writing upon completion of the work, along with a Bill of Sale as may be appropriate.

Equipment shall be new or current production, and be properly serviced for immediate operation. By submitting a bid, Bidder expressly warrants that the equipment and materials furnished under the Contract will be of good quality and new unless otherwise expressly required or permitted by the Contract, that the work will be free from defects for one (1) year from the issuance of the final payment by the Village or the length of time guaranteed under the warranty provided by the Bidder, whichever is greater. Where there are deficiencies, Bidder agrees to correct them with reasonable promptness after receiving notice of said deficiencies from the Village.

Indemnification - The successful Bidder shall indemnify, defend and hold harmless the Village, its trustees, officers, directors, agents, employees, representative and assigns, from lawsuits, actions, costs (including attorney’s fees), claims or liability of any character, incurred due to the alleged negligence of the Bidder, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said Bidder, its officers, agents and/or employees arising out of , or in performance of any of the Contract provisions, including and claims

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or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act: or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the Village, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The Bidder shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The Bidder shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Bidder shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

Inspections –The Pump will also be inspected for proper workmanship, including, but not limited to: painting, welding, wiring, and general fit and finish.

Payments – Payment terms will be made pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.) after receipt of the successful Bidder's dated invoice. For payment, e-mail invoices to AccountsPayable@orlandpark.org and include the following information:

- Successful Bidder's Name and address
- The Village's Purchase Order number
- Dollar amount being Requested
- Date(s) of transaction
- Current invoice amount

Sales Tax Exemption – In order to obtain a Tax Exemption Certification for sales tax exemption on purchases directly related to work being done for this Project, the successful Bidder must complete the Village's Sales Tax Exemption Number Authorization Form. The successful Bidder may email purchasing@orlandpark.org for a copy of this form.

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EVALUATION OF BIDS/BIDDERS

Acceptance of Bids

The Village reserves the right to accept any bid, any part or parts thereof, or to reject any and all bids. The Village reserves the right to waive minor informalities or irregularities in the bids received, to accept any bid deemed advantageous to the Village, or to reject any and all bids submitted. Conditional bids, or those which take exception to the ITB documents without prior written approval from the Village, may be considered non-responsive and may be rejected.

Award

The Contract shall be awarded to the lowest responsive, responsible Bidder. In determining the lowest responsive and responsible bid, consideration will be given to several factors, including but not limited to price, financial responsibility of the bidder, responsiveness to the specifications, and the experience of the Village and other purchasers with the Bidders.

The Village award will be made within sixty (60) calendar days after the date of the bid opening, or any mutually agreed extension thereof. Award of the Contract is subject to approval by the Village's Board of Trustees.

Local Vendor Purchasing Policy

The Village may elect to enforce its Local Vendor Purchasing Policy as specified in Exhibit A.

Pre-Award Survey

The Village may also conduct a pre-award facility survey. This survey may include, but is not limited to, determining if the Bidder has the experience, capability, necessary facilities and financial resources to complete the contract in a satisfactory manner within the required time. The Village may make such investigations as it deems necessary to determine the ability of the Bidder to perform the work in conformity with the Contract documents, and the Bidder shall furnish to the Village all such information and data for this purpose as the Village may request.

**VILLAGE OF ORLAND PARK, ILLINOIS
BID #15-020**

BID SUBMITTAL CHECKLIST

In order to be responsive, each Bidder must submit the following items:

1. **Two (2) sealed hardcopies of the bid:** Not later than the bid opening, Bidders must submit two (2) complete, sealed, signed and attested hardcopies of the bid.

Submit your bids in one (1) envelope labeled *Bid # 15-020 – 4-Inch Auto Prime Trash Pump* in the lower left hand corner and addressed to:

Village of Orland Park
Attn: Clerk's Office
14700 S. Ravinia Ave.
Orland Park, IL 60462

2. **Signed and completed forms from *Section II*:**
 - a. Bidder Summary Sheet
 - b. Exceptions to Design Requirements
 - c. Affidavit of Compliance (notarization required)
 - d. References (3 total)
3. **Bidders are required to acknowledge receipt of any formal Addendum by signing the Addendum and including it with the bid submission.** A Bidder's failure to include a signed formal Addendum in its bid submission may deem its bid non-responsive.

SECTION II: REQUIRED BID SUBMISSION DOCUMENTS

BIDDER SUMMARY SHEET

Bid #15-020 – 4-Inch Auto Prime Trash Pump

Project Name

Business Name: _____

PRICE PROPOSAL

PUMP PRICE:	\$ _____
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OPTIONAL ITEMS

The Village may choose to purchase the following items at time of the Pump purchase. Bidders are not required to submit bids for these optional items, and therefore this section may be left blank. When providing pricing for the Optional Items, Bidders shall list unit prices only. **NOTE: All fitting & hose ends shall be galvanized steel Ball/Socket type**

Village's Estimated Quantity	Description	Unit Price (per item)
One (1)	6" Male X 4" Flange Quick Disconnect Fitting	\$ _____
One (1)	6" Female X 4" Flange Quick Disconnect Fitting	\$ _____
One (1)	Male Quick Disconnect Large Hole Steel Suction screen	\$ _____
One (1)	4" X 50ft Red PVC Lay flat 2ply discharge hose w/quick disconnect fittings	\$ _____
Two (2)	6" Galvanized Quick Disconnect 90degree Elbows	\$ _____
Five (5)	6" X 10ft Heavy Duty suction hose with quick disconnect fittings	\$ _____

AUTHORIZATION & SIGNATURE

Name and Title: _____

Address (Street, City, State, Zip Code): _____

Phone: (_____) _____ Fax: (_____) _____

E-mail Address: _____

Signature of Authorized Signee: _____ Date: _____

EXCEPTIONS TO DESIGN REQUIREMENTS SHEET

Bid #15-020 – 4-Inch Auto Prime Trash Pump
Project Name

In order to be considered responsive, Bidders must complete and return this sheet with the bid. Bidders must list any exceptions, deviations or variances to the Design Requirements (Exhibit B) and explain the reason for each exception taken. **While failure to properly indicate exceptions may result in the disqualification of the bid, failure to comply with any part of the Design Requirements will not remove that bid from consideration, but will indicate a variance on which the Village alone will determine the importance to the Pump and suitability for the intended purpose.** Any omission shall not relieve the Bidder from the responsibility of furnishing a Pump ready for use.

Check “yes” or “no” to indicate compliance.

Yes [] My bid complies with all the Design Requirements (Exhibit B) .

No [] My bid does not comply with all the Design Requirements (Exhibit B). I indicated each exception below and attached additional supporting documentation as necessary.

Item	Reason for Exception

I have read the Design Requirements (Exhibit B) of this ITB and indicated any exceptions as instructed hereto.

Business Name: _____

Name of Authorized Signee: _____

Signature of Authorized Signee: _____

Title: _____ Date: _____

4) SEXUAL HARRASSMENT POLICY COMPLIANT: Yes [] No []

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information:

(I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added).

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

5) EQUAL EMPLOYMENT OPPORTUNITY COMPLIANT: Yes [] No []

During the performance of this Project, Bidder agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

The Bidder shall:

(I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human

Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor.

In the same manner as the other provisions of this Agreement, the Bidder will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Bidder will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

"Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Bidder and any person under which any portion of the Bidder's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Bidder or other organization and its customers.

In the event of the Bidder's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Bidder may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

6) TAX COMPLIANT: Yes [] No []

Bidder is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

7) AUTHORIZATION & SIGNATURE:

I certify that I am authorized to execute this Affidavit of Compliance on behalf of the Bidder set forth on the Bidder Summary Sheet, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the bid is genuine and not collusive, and information provided in or with this Affidavit are true and accurate.

The undersigned, having become familiar with the Project specified in this bid, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:

Signature of Authorized Officer

Name of Authorized Officer

Title

Date

Subscribed and Sworn To
Before Me This _____ Day
of _____, 20__.

Notary Public Signature

NOTARY SEAL

REFERENCES

Provide three (3) references for which your organization has performed similar work.

Bidder's Name: _____
(Enter Name of Business Organization)

1. ORGANIZATION _____

ADDRESS _____

PHONE NUMBER _____

CONTACT PERSON _____

YEAR OF PROJECT _____

2. ORGANIZATION _____

ADDRESS _____

PHONE NUMBER _____

CONTACT PERSON _____

YEAR OF PROJECT _____

3. ORGANIZATION _____

ADDRESS _____

PHONE NUMBER _____

CONTACT PERSON _____

YEAR OF PROJECT _____

SECTION III: EXHIBITS

EXHIBIT A LOCAL VENDOR PURCHASING POLICY Bid #15-020

The Village believes it is important to provide local vendors with opportunities to provide goods and services to Orland Park. This belief is based upon the fact that the active uses of commercial properties in the Village benefits the community through stabilization of the property tax base, the creation of local sales tax and the provision of employment opportunities for citizens of the community and surrounding region.

In an effort to promote the aforementioned benefits, the Village wishes to provide local vendors with preferential treatment when competing for contracts with the Village. A local vendor is defined as a business that has an actual business location within the corporate boundaries of Orland Park and is licensed by the Village. The Village will not award a contract to a local vendor when the difference between the local vendors bid and the otherwise lowest responsive and responsible bid exceeds the applicable percentage indicated below. As such, when considering contracts, the Village reserves the right to forego the lowest responsive and responsible bid in favor of a local vendor under the following circumstances:

<u>Contract Value</u>	<u>Range (up to a maximum of)</u>
\$0 - \$250,000	2.00%
\$250,000 - 1,000,000	1.50%
\$1,000,000 - 2,000,000	1.00%
Greater than \$2,000,000	\$20,000

Under no circumstance will any contract be awarded to a local vendor when the local vendor's bid exceeds the lowest responsive and responsible bid by \$20,000 or more.

This Policy shall ONLY apply if formal notice of the aforementioned criteria is provided as part of the bid specifications. In addition, it should be noted that the Village shall not be obligated to forego the low bidder in favor of the local vendor under any circumstances. However, this Policy simply provides the Village with the option of doing so when applicable. Furthermore, this Policy shall not apply in any situation where any portion of the contract amount is being paid with funds other than Village monies. Specifically, this Policy shall not apply in any situation where the Village has received a grant or otherwise received a source of funds other than its own funds.

**EXHIBIT B
DESIGN REQUIREMENTS
Bid #15-020**

This Exhibit describes the design requirements for the Pump. As instructed in Section II of this ITB, **Bidders must complete the Exceptions to Design Requirements Sheet (on page 14)**, list any exceptions, deviations or variances to the Design Specifications, and explain the reason for each exception taken. Failure to properly indicate exceptions to the Design Requirements may result in the disqualification of the bid.

MAXIMUM OPERATING SPEED	2200	RPM		
MAXIMUM SOLIDS HANDLING SIZE	3	INCH		
IMPELLER DIAMETER	8.5	INCH		
SUCTION SIZE	4	INCH		
DISCHARGE SIZE	4	INCH		
MAXIMUM STATIC SUCTION LIFT	28	FEET		
MAXIMUM FLOW AT RUNOUT AT 2200 RPM	1250	GPM		
MAXIMUM HEAD AT SHUTOFF AT 2200 RPM	116	FEET		
PRIMARY DUTY POINT WITH 15 FEET LIFT	600	GPM	75	FEET
SECONDARY DUTY POINT WITH 25 FEET LIFT	400	GPM	50	FEET
WATER TEMPERATURE LIMIT:	160*	F		
MAXIMUM CASING PRESSURE:	125	psig		