



COVID-19 PROGRAM SAFETY PROCEDURES AND GUIDANCE FOR DAY CAMP

In addition to the health and safety standards typically implemented by the Recreation and Parks Department, we are implementing the following procedures:

It is still imperative for families to self-monitor participants prior to attending programs:

- If participant is sick, he/she should stay at home.
- A temperature of 100.0°F or above, participant will not be allowed at programs.
- Signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat, or a low grade fever participant will not be allowed at programs.
- If in the previous 14 days, the participant has had contact with someone with a confirmed diagnosis of COVID-19; is under investigation for COVID-19; or is ill with a respiratory illness; participants should not attend the program.

Ratio, Group Size, and Capacity:

- Space for children will be structured in a way that allows for social distancing guidelines.
- Ratio of 9 participants to 1 instructor.
- Ensure that participants and staff groupings are as static as possible by having the same group of children stay with the same staff. There will be no mixing between groups during the duration of the camp. Each group of 10 will use the same classroom throughout the day.

Program Guidelines:

- Staff are required to wear masks unless in an outdoor area where social distancing can occur. Masks for participants are highly encouraged, especially in the classroom.
- Staff temperatures will be taken upon arrival. Any temperature over 100.0°F will warrant staff to be sent home.
- To minimize contact during drop-off/pick-up, parents will remain in their vehicle and staff will do curbside sign-in and sign-out. Specific details will be explained for each camp location.
- Staff/Participants will wash hands frequently throughout the day with soap and water for at least 20 seconds.
- Staff/Participants will refrain from hand shaking, touching or hugging.
- Hand-sanitizing products with greater than 60% ethanol or 70% isopropanol as active ingredients may be used as an alternative method to handwashing.
- Cover coughs and sneezes with a tissue and throw the tissue away immediately.

Program Practices during Phase 3:

- Only staff necessary to maintain ratio compliance will be inside each classroom.
- Activities will remain in small groups of 10 or less including staff, or individual activities.
- Participant's belongings will be kept separate from others.

Staff/Participants becomes Sick during Camp:

- Staff/Participant develops a cough, fever or shortness of breath, or temperature of 100.0° will be sent them home.
- Staff/Participants must stay home until they are symptom free (no cough or fever and no fever controlling meds) for at least 72 hours.
- While waiting for a sick participant to be picked up, staff will stay with the child in an enclosed area, isolated from others.
- If the child has symptoms of COVID-19 (fever, cough or shortness of breath), the staff will remain as far away as safely possible from the child and will wear a mask. (6 foot distance)
- Anyone who has had close contact (defined by the CDC as being within six feet of someone for 10 minutes or more) with someone diagnosed with COVID-19 must remain home for 14 days after their last contact with COVID-19 patient.
- If Participant tests positive for COVID-19, please notify Andrea Smaga, Recreation Supervisor, at 708.305.6304 immediately.
- In the event of a positive diagnosis of a staff or participant, the Recreation and Parks Department will ensure open communication with families. The Recreation and Parks Department will also contact the IDPH.
- The Recreation and Parks Department will stay informed about the COVID-19 outbreak and follow continued guidance from local government, the CDC and IDPH.