



Development Services Department

14700 Ravinia Avenue • Orland Park, Illinois 60462

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ZONING PERMIT - USE VERIFICATION

Permit Number (Completed by Village)

The Freedom of Information Act (FOIA)

Any information provided on this form is subject to the Freedom of Information Act and may be released as part of a document request. If you do not want personal information released to the public, please provide alternative contact information or clearly note that it is personal/private contact information.

General Information

Please read and answer all questions below. Entire form must be complete. If Applying for Zoning Permit ONLY - \$11 fee required at time of submittal.

Part I	General Information	Part II	Property Information
Application Date		Job Address	
Please Check One	New Construction Existing Building	Subdivision/Center Name	
Name of Business		Lot/Space/Unit	
Existing Use of Building		Property Index Number(s) PIN	
Proposed Use of Building		Total Space Area (SF)	

Part III	Applicant and Property Contact Information	
Applicant	Business Address	Business Phone
	Business Email	
Property Owner	Business Address	Business Phone
	Business Email	

Part IV	Description of Project

Please check all that apply, if yes please explain in project description above:

Yes	No	Are any exterior changes proposed to the existing building, to the site or to the landscaping? <i>If yes, additional planning approvals may be required.</i>
Yes	No	Are any hazardous or toxic chemicals stored on site?
Yes	No	Will any vehicles be stored or kept on site?
Yes	No	Are any auto repair services provided?
Yes	No	Are any auto sales conducted?
Yes	No	Is there warehouse storage?
Yes	No	Will there be outdoor storage?
Yes	No	Will there be outdoor seating?
Yes	No	Are any business operations conducted outdoors?

Part V	Applicant
<p><i>It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Land Development Code or by other ordinances, codes, or regulations of Village of Orland Park. It is further understood that unless a substantial project start is made within six (6) months, and unless substantial progress is made within one (1) year, and unless construction is completed within two (2) years from the date of issuance of this permit (unless this period should be extended upon such application being received from the applicant) this permit shall become null and void.</i></p>	
Print Applicant Name	Signature of Applicant Date

Part VI	Village Review	STAFF USE ONLY
Existing Zoning	Proposed Land Use	Permitted Not Permitted Permitted with Additional Approval:
<input type="checkbox"/> Approved _____ <input type="checkbox"/> Denied _____	Notes: This permit is for Land Use Verification ONLY.	
Print Planning Official Name	Signature of Planning Official	Date

Additional forms or handouts may be required.